

Accessible Parking for Employees with Disabilities

To obtain WVU ADA Accessible parking in WVU parking areas, employees must provide copies of the following documents and information to WVU's ADA Coordinator by facsimilie (304-293-8279) or by email (ada@mail.wvu.edu):

- A note indicating the employee is requesting ADA Accessible parking.
- A scanned copy or clear image of the employee's disability parking placard from the DMV with accompanying registration card (PDF preferred).
- Documentation from a medical professional indicating the disability, and any disability-related limitations. A copy of the original form submitted to your state DMV is sufficient and includes the required information.
- Information about your worksite and requested parking area.

The ADA Coordinator will review the documentation.

If the employee has a qualified disability (temporary or permanent), they will be found eligible for ADA Accessible Parking at WVU. The ADA Coordinator will contact the Transportation and Parking Office to advise them that the employee is eligible for ADA accessible parking, if available.

Unfortunately, many WVU parking locations are sold out and waiting lists are not available. Employees seeking ADA accessible parking who are already in the lot they are requesting may be given parking. In order to receive parking, one must already be a paid user of a WVU lot. The cost of parking spaces differs throughout campus and is dependent on the parking area where the disability permit has been requested. Persons who are not currently paid users can ask the Transportation and Parking office to inquire about the availability of parking in areas near where they work.

If an area is not available, requestors should consider obtaining parking at the intermodal facility (Area 81) and taking the PRT or the bus to their work location. Additionally, the Mountain Line Transit Authority has bus service and other paid and unpaid service for WVU students and employees with WVU IDs.

If parking is not available, employees may also consider a change in their work arrangements as possible accommodations under the Americans with Disabilities Act (ADA). All ADA Accommodations are handled through the ADA Coordinator's office at 304-293-5600.

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